AT-2 Security Awareness and Training

Description

Understanding the importance of information security, individual responsibilities, and accountability are paramount to achieving organization security goals. This can be accomplished with a combination of general information, security awareness training, and targeted training. The security awareness and training information needs to be ongoing and updated as needed.

Applicability

This Control applies to all Texas A&M personnel who use University information resources.

Implementation

1. All Texas A&M personnel who use information resources are required to comply with the procedures outlined in this Control. A method to accomplish the requirements listed below is provided through the use of the Information Security Awareness (ISA) training module. This web based training module is accessed via SSO’s TrainTraq.

   1.1 All new employees shall complete security awareness training prior to, or at least within 30 days of, being granted access to any Texas A&M University information resources. This shall be part of the new employee’s orientation training session.

   1.2 All users must acknowledge they have read, understand, and will comply with university requirements regarding information security policies and procedures.

   1.3 All Texas A&M University personnel must complete the university security awareness training on an annual basis.

2. Departments may require additional training and require acknowledgement as determined by the department.

3. Department information technology personnel shall establish and maintain a process to communicate new security program information, security bulletin information, and security items of interest to departmental personnel.

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(This control replaces the previous SAP 29.01.03. M1.19 Information Resources – Security Awareness Training)